



PROVIDES A NURTURING CHRIST-CENTERED ENVIRONMENT FOR CHILDREN TO DEVELOP PHYSICALLY, MENTALLY, SOCIALLY AND SPIRITUALLY.

Preschool Parent Handbook

www.bethanylutheranpreschool.org

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Bethany Lutheran Early Childhood Center

Preschool Staff

(913)648-2228 x117

preschool@bethany-joco.org

Preschool Director

Jennifer Anderson

janderson@bethany-joco.org

Assistant Preschool Director

Viki Flessner

vflessner@bethany-joco.org

Office Hours

Monday through Friday

7:30 am - 4:00 pm

Teachers (emails active during school year)

Ali Daly	adaly@bethany-joco.org	Beginners Preschool Full Day (Alligators)
Heather Farley	hfarley@bethany-joco.org	Kindergarten Prep Full Day (Foxes)
Lynn Rasmussen	lrasmussen@bethany-joco.org	Beginners Preschool Half Day (Raccoons)
Debra Wattenberg	dwattenberg@bethany-joco.org	Kindergarten Prep Half Day (Wallabies)
Andrea Goehri	agoehri@bethany-joco.org	Movement and Music Teacher

Aides Charlene Lander (Lynn Rasmussen), Bailey Magyar (Ali Daly), and Lyn Moes (Debra Wattenberg) are classroom aides. Elvy Lucyanti serves as an assistant teacher (Heather Farley).

Teachers can be reached by phone before or after school hours by calling 913-648-2228, ext. 117. Jennifer Anderson or Viki Flessner can be reached Monday through Friday between 8:00 am and 4:00 pm by calling 913-648-2228, ext. 117.

WELCOME On behalf of Bethany Lutheran Church & School and the Preschool staff, we welcome you to a year of growing in God's love through the preschool program.

Please take time to read through this booklet as it includes important information to help you understand some of the details of our preschool year.

Our dedicated staff is eager to provide a stimulating, challenging and comfortable environment filled with love for your children. Our prayer is that you will experience with us an exciting, growing, fulfilling year through Jesus and His love.

Bethany Early Childhood Center

Preschool Philosophy

- We believe in, and are committed to, the total development of each child including their spiritual, intellectual, physical, and social-emotional needs.
- We believe that each child is created by God as a person of worth and value. Bethany Lutheran's Early Childhood Center does not discriminate against students of any race, color, religion, national origin, ancestry, or sex.
- We believe that it is essential for our staff to believe in Jesus Christ as Lord and Savior, love and enjoy young children, and provide a spiritual emphasis throughout the activities of each day.
- We believe that the foundation for healthy emotional growth comes from providing a physical environment that is inviting, happy, and for each child to be surrounded by love.
- We believe it is important to provide appropriate activities throughout each day that focus on the process of learning. To help each child to enjoy success as well as accept failure.
- We believe in a positive approach to discipline. We strive to establish consistent, age-appropriate limits that are fair and kind. We help children grow to function independently in their world.
- We believe that parents are the most significant and influential adults in a child's life. We strive to create mutual respect between parents, teachers, and caregivers providing a collaboration for the benefit of the child.

MISSION STATEMENT Our Mission at Bethany Lutheran Preschool is to provide children with educational and learning opportunities in a Christian environment. This will enable them to develop independence, self-discipline, a love of learning, and foster an awareness of God's love and provision while promoting a personal relationship with Jesus Christ.

HOURS OF OPERATION Class hours are from **8:30 am - 3:30 pm** for full day classes and **8:30 am - 11:30 am** for half day classes. We will begin receiving children no earlier than 8:30 am. Remain with your child until a staff member is available to take them. If you arrive early, you may wait with your child outside near the entrance of the building. If children are picked up later than 3:30 pm, they will be taken to After Care at an additional charge. Please try to have your child dropped off on time and picked up on time. When a child comes late or when a child is picked up early, they miss activities and learning time. When a parent is late to pick up, it can be unsettling to the child.

Before care (7:30—8:30 am) and After Care (3:30—5:30 pm) are available through enrollment or reservation (if openings are available).

Preschool Goals and Objectives

Spiritual Development

In our church-sponsored preschool, each child will be exposed to basic Christian concepts throughout each day. He/she will begin to see that:

- God is the Creator of the world and loves each one of us in a wonderful way.
- Jesus is God's Son, our best friend and Savior.
- The Bible is a special holy book that tells us about God and Jesus.
- Prayer is talking to God anytime, anyplace.
- The church is an important place to worship God.

Cognitive Development

With the uniqueness of each child in mind, we will provide a learning environment that will help develop a love for learning and a strong foundation for kindergarten. To foster intellectual growth, our program will expose each child to the areas of:

- Language / Writing
- Music / Rhythm
- Art Activities / Creative Thought
- Pre-Math / Problem Solving
- Reading Readiness / Phonemic Awareness
- Science / Health and Safety

Physical Development

Each child will have the opportunity to move and be physically active. He/she will have the opportunity to:

- Coordinate large muscles through play and activities.
- Gain control, precision and accuracy of small muscles.
- Play on indoor and outdoor equipment.
- Learn how to rest and relax.

Social Development

In this area of growth, we will strive to help each child:

- Begin to understand his/her own feelings and to appreciate the feelings of others.
- Feel he/she is a very unique individual who is accepted and loved.
- Be independent in self-care.
- Accept a reasonable amount of authority and accountability.
- Learn that he/she can enjoy playing in a group.
- Learn to share and take turns.
- Learn to cope with frustrations and fears.

Movement

Bethany Lutheran values health and well-being. As an integral part of our program, our children are led in a fun open-ended session of movement. Sometimes the program reflects the theme, sometimes it addresses specific goals. All parents are welcome and encouraged to observe and/or participate.

The Preschool Day

Our preschool offers an attractive, well-equipped facility including outdoor playground and indoor playroom and a trained experienced staff.

Each day will include...

Jesus Time: This is a time for Bible stories, prayers, and Chapel once a month.

Movement: Teachers will lead the children in a movement activity.

Small Group: Teachers structure open-ended activities, but children contribute their own ideas, develop the teacher's ideas, and solve problems presented by the teacher.

Work Group: Each child is actively involved with materials he or she has chosen to work with in one of several centers. Centers include blocks, housekeeping, art, books, work, and sensory. The teacher expands, extends, and assists each child's work. In each instance, the children initiate, work, and clean up for themselves.

Snack Time: The class shares a snack brought by one of the children.

Play: Children enjoy free play either outside or in the playroom.

Circle: Children actively participate in calendar and weather activities, group games, songs, dance, language arts or planning a special event.

Lunch Time: Children attending full-day will have a designated time to eat lunch. Lunches can be brought from home or purchased through our sister elementary school (BLS). At the beginning of the year, families are sent an email explaining the process. Each month, hard copies of the lunch menu are given to the children. It is the responsibility of the parents to purchase lunches through the BLS system by the deadline each month.

Rest Time: Children attending full-day will have a rest time. Children are not required to sleep, but rather rest. This is a requirement of Kansas Department of Health and Environment (KDHE).

FIRST DAY OF SCHOOL Being left in a new place, with unfamiliar adults, can cause anxiety for the child and parent. Below are some ways to help prepare your child for this new experience. Even if your child has attended, it is always a good idea to prepare them.

- ◆ Read books about school such as “**The Kissing Hand**” and “**I’ll Always Come Back**”.
- ◆ Develop a routine for saying goodbye and have your child help by deciding if they want to give a hug, a kiss, a high five or a secret signal. Begin practicing this before school starts.
- ◆ Discuss with your child what activities they might be doing during the day.
- ◆ After saying good-bye, remind your child that you will be back to pick them up after school. Avoid drawing out the goodbyes, because this can cause anxiety for your child.
- ◆ Some children need a comfort item such as a favorite blankie or small stuffed animal. Please mark the item with your child’s name.

If your child is crying when you leave, feel free to call or message us on HiMama to check on them. If your child experiences a great deal of distress during the first few weeks at preschool, the office will call you. Generally, children settle in quickly to the program, but in rare circumstances, we may suggest you pick him/her up early to alleviate growing problems in the weeks to come.

SPECIAL INSTRUCTIONS If your child has specific needs (i.e. eat sandwich before fruit, is shy and doesn’t like attention drawn to him, still likes to take a nap, etc....), please list these items on a note. Please give this note to your child’s teacher when dropping off for the first time. We want to honor your needs and requests and having them written down serves as a visual reminder for us.

HiMama APP This is an application that our center uses to keep parents up to date on their child’s day through pictures, messages or emails. Once your child is added, you will receive an email inviting you to log into HiMama. You can find this free app in the app store to download to your phone. You can also log into HiMama on iPads, laptops and home computers. Your child will stay in the system until you dis-enroll from our program.

TOILET-TRAINING POLICY All Children attending Bethany Preschool **must be fully toilet trained**. This means that they are (1) able to tell the teacher they need to use the restroom before they have to go. (2) are able to pull down their underwear and pants and get them back up without assistance, and (3) are able to wipe themselves after using the toilet without assistance. **The use of pull-ups at school is not allowed**, unless there is a medical exception. The preschool classrooms **are not** equipped for diapering.

Preschool is a big step for most children. Even if your child has the basic concepts of toilet training, having them practice pulling down and up their own underwear and clothes and wiping themselves is helpful before they start school.

Sometimes children who are completely toilet trained at home may have accidents when they are in a new environment. Children will have until the end of August to adjust. Beginning in September, we expect children to acclimate to the classroom environment. If there are multiple accidents within the first two weeks of September, this may be an indication that they are not fully toilet trained. In this situation, the parents will be called and asked to pick up their child. At this point, the parents have one week to fully toilet train their child. During this week they will have to stay home. When they are successful, they may resume their position in the class.

If a child is given a laxative, they cannot return to school for 48 hours, after the last dose is given.

CUSTODY We will assume legal custody and responsibility for your children when they enter the building as early as 7:30 am (if attending Before Care) and until they leave the building as late as 5:30 pm (if attending for After Care).

Each family will receive two yellow signs. These signs have your child's name and the class they are in. If a family has more than one child enrolled, the sign will have all children listed with their classes. These are very helpful at pick-up time and avoid confusion for the teachers, especially during the first few weeks of school.

Parking Lot:

For the safety of all our families, **please drive slowly** as you enter or exit our parking lot. Please do not park in **prohibited areas** or in the unmarked crosswalk. No parking is allowed along the curb in the areas marked yellow.

Do not drop off your child in the parking lot or at the curb to come into the building unescorted. Do not leave children unattended in your car.

Arrival Procedures:

Before Care Class (begins at 7:30 am):

Preschool families will walk their child inside the front door to room 107 (playroom). A teacher will be in the classroom to receive your child and their belongings.

Morning and Full-Day Preschool Classes (begins at 8:30 am):

Families can either bring their child to the classroom the first day of class. After the first day of class, a staff member will be at the door to receive children and take them to their class.

Dismissal Procedures:

(Child must be picked up by a parent or person listed as an emergency contact on your enrollment form.)

Morning Classes (ends at 11:30 am)/ Full Day Classes (ends at 3:30 pm):

Parents will wait in the courtyard along with the other preschool parents. Please have your yellow sign to hold up for our teachers to see. As soon as they see you, they will send your child out to you.

After Care Classes (ends at 5:30 pm):

Preschool Families will pick up their child in Room 102. Access to the door of this room is in the courtyard area.

Children will be released only to parents or others whom parents have designated in writing on the enrollment form.

PRESCHOOL CLASSES OFFERED - child must be age of the class by August 31 to enroll

- Beginners Preschool Half Day (Mrs. Rasmussen's Raccoons) for 3's - 8:30 am - 11:30 am
- Beginners Preschool Full Day (Miss Ali's Alligators) for 3's - 8:30 am - 3:30 pm
- Kindergarten Prep Half Day (Mrs. Wattenberg's Wallabies) for 4's - 8:30 am - 11:30 am
- Kindergarten Prep Full Day (Ms. Farley's Foxes) for 4's - 8:30 am - 3:30 pm
- Before Care Class (7:30 am - 8:30 am)
- After Care Class (3:30 pm - 5:30 pm)
- Drop-Ins allowed for full day classes only (BUYING/SELLING DAYS on pg. 10 explains this option in more detail.)

Fees for these classes can be found in the yearly enrollment package.

SOLICITATION POLICY The premises of Bethany Lutheran Early Childhood Center and the class lists are not to be used for direct solicitation or sales by parents or other organizations. Any written communication with other parents including children's party invitations should not be conducted on the premises without advance approval of the Program Director. At the discretion of the Director and in conjunction with the approval of the Church Properties Committee, information or flyers may be available for pick up in the common areas. Fundraising conducted by our Early Childhood Center will follow the guidelines of Bethany Lutheran Church and School.

INCLEMENT WEATHER If Bethany Lutheran School is canceled due to inclement weather, then our center will also be closed. Watch the area news stations for Bethany Lutheran School closings. Additionally, a text and email will be sent through HiMama!!! **Tuition amounts include three snow days calculated into the total.** You only count the days your child attends (i.e. if we have a snow day on a Tuesday, but your child doesn't attend that day, you cannot count it). If there are more than three days per class, additional days will be added onto the end of the school year. There is no refund if you cannot attend the additional days.

ADMISSIONS Admission policies are non-discriminatory in regard to race, color, religion, handicap, national origin, ancestry or sex in accordance with Kansas civil right statute K.D.S. 44-1009.

Preschool is a 10-month program running from mid-August to mid-May with registration form and a NON-REFUNDABLE registration fee. This form, which includes a child information sheet, and the fee are due at the time of enrollment to secure a spot in a class. These forms are valid for the upcoming school year only.

For enrollment in any class, the child must be the age of that class by August 31. If classes are full when a parent contacts the office, the child's name may be put on a waiting list to fill vacancies as they occur, if requested.

A confirmation email will be sent out during enrollment time, within two to three weeks. In July, you will receive emails with the school calendar, parent handbook, supply list and other pertinent information.

TUITION Our tuition process is managed through FACTS Management Company. Information on how to sign up is included in our enrollment packet. **You must be enrolled in FACTS before your child can attend class.** The enrollment period is from **June 1 through July 20.** Once you are enrolled, our office can begin calculating your monthly payments. You may choose either the 1st or 15th of each month (beginning in August) for your payment to be processed. Once these are calculated, an email will be sent from FACTS with a breakdown of your payments for the school year. No payments or fees can be processed until you have received a confirmation email from FACTS. Payments will begin no earlier than August 1, as mentioned above. You may incur a **late fee**, if you are not **enrolled by July 25.** If a family joins after the start of the school year, the process will be a bit different and this will be explained at the time.

There is an activity fee and a communication app fee noted on the fee schedule in your enrollment packet. The activity fee covers the cost of activities such as our pumpkin patch, puppet shows, etc., that we have throughout the year. The communication app fee covers the cost for the HiMama App, which allows parents to stay updated on their child's day via pictures, text messages and emails from the teacher and/or office staff. These fees can be paid any time before school starts, however, if they are not paid before hand, they will be included in your first FACTS payment.

BUYING/SELLING DAYS This only applies to full day classes. If your child is not able to attend a regular scheduled day, you may email the Early Childhood Office to “sell” the day. Please put “selling a day” with the class, day and date specified in the subject line (i.e. Runners Wed 9/14). An email is then sent out to the families in that classroom, including your email address, so they can contact you directly. Likewise you can buy a day using the same method. Please send your request to Viki Flessner at vflessner@bethany-joco.org, and ‘cc’ Jennifer Anderson at janderson@bethany-joco.org. The payment method is usually determined by the seller. Parents have used Venmo, Zelle or another mobile payment services. You may also leave cash or a check, made out to the seller, in an envelope with their name on it . We prefer checks over cash if possible. **Do not make a ‘substitute ‘check out to Bethany, unless you are buying the day from us.** Unfortunately, if you do not secure a substitute, no refund will be made.

REQUIRED MEDICAL FORMS Four medical forms, included in the enrollment packet must be completed and in the child’s file before attending class. These forms are required by the Kansas Department of Health Environment (KDHE).

- Medical Record for All Children in Child Care Facilities
- History of Immunizations (If attaching an immunization form provided by doctor, you must include child’s name and birthdate at the top and parent’s signature and current date at the bottom of the state form.)
- Child Health Assessment must be completed and signed by a KDHE approved nurse or Licensed Physician.
- Authorization for Emergency Medical Care must be filled out by parent and **notarized** (Jennifer Anderson in the front office is a notary). This form is valid until your child is dis-enrolled from the program.

IMMUNIZATION POLICY All students must provide records that they have been immunized and all immunizations must be up-to-date and recorded on the KDHE required immunization form, provided in the enrollment packet. Exceptions are permitted for state-allowed waivers. Each child's medical forms must be turned in by the first day the child attends class. Please provide the office with any additional immunizations with date and/or any changes in health.

PARENT COMMUNICATION Communication between parents and staff is very important. Parents should feel free to consult with the classroom teacher at any time regarding their child’s development. You can contact your child’s teacher using the HiMama app. If a parent needs to talk to a teacher, and it is more of a serious conversation, please plan a time without your child present. If you cannot reach a resolution, please email the director with your concerns.

Bi-monthly newsletters from the office, as well as classroom information, will be emailed to keep parents informed about preschool programs and activities. In addition, the teachers post a lesson plan. Be sure to read all information sent home with children. Parent/Teacher conferences are held in the fall and spring. **There is no school on the day that your child’s class has conferences.**

WITHDRAWAL If a family needs to withdraw their child from the program, a two-weeks written (or email) notice is required prior to withdrawal. This will allow for another child to possibly fill the vacancy and to avoid any residual fees.

EMERGENCIES, SAFETY AND MEDICATION

We practice fire, tornado and lockdown drills on a regular basis. The safety of your child is very important to us and he/she will be supervised at all times. If ever evacuated from Bethany for fire, we will go to the Nazarene Church on the northwest corner of 91st and Lamar for pick-up. All staff is trained in first aid and CPR. We follow emergency procedures in case of injury or illness. If a child exhibits symptoms of illness during school, every effort will be made to notify the child's parents. In case of an extreme emergency, staff will contact 911 first and then the parent.

It is extremely important for parents to notify the office of any changes in phone number and address. Medical information and emergency release forms must be on file with the most current information. Please be sure we have current contact information.

Any prescription or non-prescription medication that needs to be administered at school must be brought in its original container and stored in the office. A KDHE form, provided by the office, must also be filled out. We cannot administer medication without it. Only Administrative Staff can administer medication and the child must be brought to the office to receive it.

Note: we cannot administer laxatives to your child. Your child may return to school **48 hours after the last dose and must be symptom free.**

EMERGENCY NUMBERS

On your child's enrollment form there is a place to enter emergency contacts with relationship to the child. This would also include persons authorized to pick up your child. By state regulation, there must be **two persons/contact numbers listed in addition to the parents.**

INJURY REPORTS

If an injury occurs while at school (a scratch, bump, or abrasion), a report indicating occurrence will be sent home. Serious injuries will necessitate a phone call or request of emergency services. These forms are signed by the person attending to the child, a witness and a co-worker/director.

Ouch Reports- This is a short form that briefly describes the injury, where it occurred and action taken.

Incident Report - This form is for reporting an incident between children and/or staff. This one is for the child that caused the injury, while the ouch report is for the child that received the injury.

ILLNESS EXCLUSION POLICY

Any child who displays any of the following symptoms cannot return to school until they are symptom free for 24 hours:

vomiting	discharge from the eyes or ears
diarrhea	unusual lethargy or irritability
undiagnosed rash	persistent crying or difficulty breathing
colored nasal discharge	evidence of a communicable disease
temperature over 99.5	

Children must be kept home at least 24 hours after a temperature has returned to normal **without fever reducing medication.** If a child becomes ill while at school, we will contact the parents and ask that the child be picked up as soon as possible. If a child becomes ill with a communicable disease, please notify the office so that parents of exposed children can be alerted. As a courtesy, always contact the Early Childhood office if your child will be absent.

Additional KDHE guidelines for sick children are listed on the last page of this handbook.

SAFETY AND CLEANING PROTOCOLS

We do everything possible to ensure a safe and healthy environment. We have appropriate teacher to child ratios established by KDHE. No child is left unsupervised. We remove broken items from the playground and classrooms. Emergency evacuation plans are posted in every classroom. Fire drills are conducted monthly. Tornado drills are conducted April through September. Handwashing will take place upon arrival, before and after the playground, before and after eating and after toileting or diapering. Each day after class, our staff follows a checklist for cleaning and disinfecting the classrooms.

DISCIPLINE POLICY

Children are asked to love, respect and follow the directions of their parents and staff. We at Bethany use a positive and loving approach to child guidance at all age levels. Most problems can be avoided by redirecting the child to a more positive activity. If a child does not respond to redirecting, he/she will be guided to a “quiet place” on a chair at the side of the room, away from the other children for a developmentally appropriate amount of time. However, if a child’s behavior becomes a danger to himself/herself or others, the child will be removed from the classroom and brought to the office. If this type of behavior persists, then suspension or expulsion may occur.

HARMFUL BEHAVIOR

When a child hurts other children or staff such as, but not limited to, biting, striking, throwing objects, and destructive behavior that can cause harm to themselves or others, we will follow this procedure:

First Offense - The teachers will (1) give child a verbal warning not to hurt others; (2) try to redirect; and/or (3) guide them to a quiet place, with written or verbal communication to the parent or guardian.

Second Offense - The child may be removed from the classroom, for a period of time, and the parent or guardian is notified.

Third Offense - The parent will be called and asked to pick up the child immediately for the rest of the day. At this point, there should be a meeting between the parents and teachers to plan a course of action, agreed upon by both parties. This action plan will be written with a timeframe for the behavior to improve.

At the director’s discretion and with board approval, a child can be suspended for a period of time or permanently removed from the program when the safety and well-being of the child, other classmates, and teachers are compromised or when staff are prevented from conducting class without serious disturbances.

SNACKS

Children are asked to bring snacks to share with the class. The teacher will explain the snack sign-up in your classroom. These should include two food groups. Suggested snacks include fruits, vegetables, juices, cereal, popcorn, whole grain crackers, and finger foods. By state regulation, drinks must be 100% fruit juice, milk or water. When no beverage is provided, water will be served. Refrigeration is available for snacks only.

Because of severe allergies, **do not bring nuts, peanuts or any product that may contain nuts.** Cups and napkins are provided through the school. Snacks should be in their original package with nutritional information.

Feel free to bring a small birthday treat on the day closest to your child’s birthday. A birthday treat will be **IN ADDITION** to regular snack.

LUNCH Every child has access to water throughout the day. Please send a water bottle with your child each day. Each child must bring his/her own lunch and milk. Lunch parameters are dictated by the state of Kansas (unless there is an allergy). The lunch is to have a protein, fruit, vegetable and milk. Thank you in advance for adhering to the regulation. Please send easy-to-eat food (finger food) that requires no refrigeration. Please label all of your containers, lids of containers, utensils, and any items you wish returned with your child's name. Unfortunately, it is difficult to determine the owner of an empty food container; labeling **EACH** item is greatly appreciated and allows the staff to focus more on the children.

CLOTHING Please send your child to school in clothing suitable for play. It is difficult for a child to have a full experience if worried about soiling their clothing. Each child should wear outerwear suitable for outdoor play, as we will go outside whenever weather permits. For safety reasons, we ask that you do not send your children in flip flops, sandals or Crocs. **All outerwear should be marked with the owner's name. Please LABEL! LABEL! LABEL!**

ITEMS SUPPLIED BY PRESCHOOL PARENTS Please label all items sent from home!

- One change of seasonally-appropriate clothes (top, bottom, underwear and socks)
- Towel, blanket, small pillow (if desired) for cots at rest time (Full Day classes only).
- Water bottle to use throughout the day
- Green bags will be given to each child on the first day of class

Rest Time - Children are required by KDHE to rest for at least 10 minutes and then they can quietly do an activity as the teacher allows, until the scheduled rest time is done.

Child Care Exclusion Policy for Sick Children

Kansas State Child Care Licensing

Exclude if:

Temperature of 99.5 orally

Temperature of 99.5 orally

plus one of the following:

- Severe cold with nasal discharge
- Cough
- Sore throat
- Sneezing
- Skin rash
- Any specific signs or symptoms of a communicable disease

Extreme lethargy

Skin rash

Re-admit: (fever free without medication)

Free of fever for 24 hours

Free of fever for 24 hours

Free of fever for 24 hours/clear discharge

Free of fever 24 hours

Free of fever 24 hours

Free of fever 24 hours

Free of fever/rash-free

Return to typical energy level

Free of rash

If an antibiotic is prescribed, the child can return 24 hours after the first dose.

Disease to which the child has been exposed

Red, watery, or draining eye

Drainage from the ear

Lice

Skin lesions (impetigo, ringworm, scabies)

Vomiting, upset stomach

Diarrhea

Undiagnosed rash

Fainting or seizures or general signs of listlessness, weakness, drowsiness, flushed face headache or stiff neck

All discharge from the eye has ceased.

All drainage from the ear has ceased.

After treatment, free of lice and nits.

Skin sores dried/crusted

Free of vomiting for 24 hours

Free of diarrhea for 24 hours

Treated/diagnosed or free of rash

Free of symptoms

Disease and Symptom Exclusion Recommendations/Regulations 2022

Disease and/or Symptom	Exclusion/Readmit in accordance to <u>K.A.R. 28-1-2</u> , <u>28-1-6</u> and <u>K.A.R. 65-122</u>
Athlete's Foot/Pinworms	No exclusion necessary
COVID-19** (See CDC Recommendations)	Exclude for 5 days following onset of symptoms or test date if asymptomatic, take precautions through day 10; susceptible contacts should quarantine from date of last exposure. Layering mitigation strategies should be utilized. See school specific policies.
Diarrhea/Vomiting/Rash	Diarrhea-free for 24 hours without the aid of medication/ No vomiting for 24 hours/ Rash: Consider exclusion pending a physician evaluation
E. Coli (Shiga Toxin–producing E. Coli including E. Coli 0157:H7 and 026)*	<i>Daycare Only:</i> Exclude until two negative stool cultures are obtained (must be 24 hours apart and 48 hours after discontinuation of antibiotics) <i>School:</i> Diarrhea-free for 24 hours without the aid of medication
Eyes inflamed with purulent discharge	No exclusion. If bacterial conjunctivitis, allowed to remain in school once any prescribed therapy is implemented
Fever with or without other symptoms	Fever-free for 24 hours without the aid of medication
Fifth Disease	Exclude until fever-free for 24 hours without aid of medication, no longer considered contagious once rash has appeared
Hand, Foot, and Mouth Disease (HFMD)	Exclude until fever-free for 24 hours without the aid of medication and no open lesions
Hepatitis A*	Exclude for 14 days after onset of illness/7 days following onset of jaundice
Impetigo	Exclude until treated for 24 hours with antibiotic or physician note
Influenza	<i>Physician diagnosed:</i> Exclude for 5 days following onset of illness. If fever persists for more than 5 days, continue exclusion until 24 hours fever free.
Measles*	Exclude for 4 days after onset of rash; susceptible contacts that are not age appropriately vaccinated within 72 hours of first exposure shall be excluded for 21 days following the last exposure to an infectious case
MRSA	If lesions can be covered, then no exclusion; if lesions cannot be covered, exclude until lesions have crusted over
Mononucleosis	Fever-free for 24 hours without the aid of medication
Mumps*	Exclude for 5 days from onset of parotitis; susceptible contacts shall be excluded from day 12 to day 25 after exposure to an infectious case
Pertussis (Whooping Cough)	Exclude until completion of appropriate antibiotic therapy (susceptible contacts no longer need to be excluded, only monitored)
Ringworm	Exclude until after treatment has started; no activities involving skin-to-skin contact until lesions are completely healed.
Rubella (German measles)*	Exclude for 7 days following onset of rash; susceptible contacts shall be excluded for 21 days following last exposure to a case
Scabies	Exclude until after treatment with an approved anti-parasitic
Shigellosis*	<i>Daycare Only:</i> Exclude until one negative stool culture is obtained (collected 48 hours after discontinuation of antibiotics) <i>School:</i> Diarrhea-free for 24 hours without the aid of medication
Shingles	If lesions can be covered, then no exclusion; if lesions cannot be covered, exclude until lesions have crusted over.
Streptococcal disease (scarlet fever and streptococcal sore throat)	Exclude for 24 hours following initiation of antimicrobial therapy; if not receiving therapy exclude for 10 days following onset of symptoms
Varicella (Chickenpox)*	Exclude until all lesions have formed scabs or crusted over; each susceptible contact not age-appropriately vaccinated within 72 hours of first exposure shall be excluded for 21 days from the last exposure to an infectious case

Rv. 7/22 *Please call the health department for further guidance, 913-826-1303 **COVID19 Schools Hotline,913-715-2820; Daycare Hotline,913-477-8361

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